

Mark Armijo Academy
Governing Council Meeting MINUTES

December 6, 2018 ~ 6:00 pm

Mark Armijo Academy Campus

6800 Gonzales Rd. NW, Albuquerque, NM 87121 Room to be determined

Type of meeting: Monthly **Chair:** Melissa Armijo – PRESENT

- Invited to Attend:**
1. Jacob Gomez - PRESENT
 2. Charlotte Trujillo -
 3. Abby Herrera - PRESENT
 4. Daryl Landavazo – PRESENT
 5. Briana Chavez - PRESENT
 6. Monica Aguilar - PRESENT
 7. Rhonda Cordova-PRESENT

Scheduled Guest(s): Various Staff - Jody Antal and Inez Jacobs

Scheduled Absence: Charlotte Trujillo

----- Agenda -----

1. Call to Order, Roll Call (Quorum?/? voting members).. Chair.....6:00 p.m. – M. Armijo calls meeting to order @ 6:10 pm. All members present except C. Trujillo scheduled absence. 5 of 6 members present for quorum.
2. Welcome and Introductions.....Chair.....6:05 p.m. – All attending board members and MAA staff introduce themselves.
3. Approval of Agenda ACTION ITEM.....All.....6:10 p.m. – M. Armijo presents Agenda for approval. M. Armijo asks for a motion. Motion by J. Gomez, 2nd by A. Herrera.
4. Approval of Previous Meeting Minutes ACTION ITEM . All.....6:15 p.m. – M. Armijo presents Minutes from the November meeting for approval. M. Armijo asks for a motion. Motion to approve the previous meeting minutes by B. Chavez, 2nd by J. Gomez.
5. Discussion Items.....6:20 p.m.
 - a. Lease Purchase Update.....Monica6:25 p.m. – M. Aguilar - Appraisal did not come back as expected. The loan to value was high, which would leave about a \$1million gap in funding. M. Aguilar asked YES Housing for an extension on the Purchase Sale Agreement and it was approved. M. Aguilar will ask P. Matthews to create an extension. M. Aguilar is in the process of scheduling a meeting with David Craig, PED Financial Director. The purpose of this meeting will be to get advice on submitting an LPA.
 - b. Non-Profit Update.....Monica..... 6:30 p.m. – M. Aguilar informed the board the BGEF has not scheduled a meeting.
6. Action Items.....6:35 p.m.

Approval of Finance Report.....Rhonda.....6:35 p.m.

R. Cordova presents the Finance report. Detailed discussion and review of the Journal entries. Discussed the finance committee’s detailed review of the revenue and expenditure report and then presented the Summarized revenue and expenditure report for the board. M. Armijo asks for questions / concerns. Hearing none, M. Armijno asks for a motion. Motion to approve the finance reports by D. Landavazo, 2nd by A. Herrera.

Approval of B.A.R.....6:40 p.m.

R. Cordova presents B.A.R. 001-039-1819-0013-D

M. Armijo ask for a motion. Motion to approve B.A.R by B. Chavez, 2nd by D. Landavazo
7. Executive Director Report..... Monica..... 6:50 p.m. –

M. Aguilar reports on the hiring of an Educational Assistant, Brenden Lewieki, who will be assigned to work collaboratively with all English teachers. M. Aguilar reports on meeting with lobbyist Mike Chavez and Richard Romero. The purpose of this meeting was to discuss capital outlay request for 2019.

8. Staff Report.....Jody Antal/Inez Jacobs.....7:00 p.m. –

J. Antal shared the Tiger Pen created by MAA journalism class. Updated board on the following events:

- Motivational Mondays
- Grit Presentations from MAA staff
- Field trips to UNM Law, Fidelity, and Roadrunner
- YDI will be providing onsite therapy for students
- APS provided 20 MAA families with food baskets
- Posole night was a success with many people attending and turkeys were raffled

Jacobs gave an update of events per month.

- October; CNM Stem Career day, Grads program, Halloween treats sale
- November; Grit presentations, staff book club, parent conferences, Above the Influence presentation
- December; candy cane sale

9. Open Public Comment..... Open.....7:10 p.m. –

M. Aguilar wanted to confirm board committees.

10. Announcements/Set Next Meeting..... Chair.....7:20 p.m. –

11. Adjourn..... Chair.....8:00 p.m. –

Meeting adjourned at 7:08.

---- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

---- Statement of Non Discrimination ----

Mark Armijo Academy does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings 6:00 – 8:00 p.m., First Thursday of every month on the NVCS Campus (unless indicated otherwise).

Finance Committee – Chris Sanchez, Charlotte Trujillo

Facilities Committee – Abby Herrera, Melissa Armijo

Policy Committee – Undetermined

Audit Committee – Charlotte Trujillo, Melissa Armijo