

Mark Armijo Academy
Governing Council Meeting MINUTES

November 1, 2018 ~ 6:00 pm

Mark Armijo Academy Campus

6800 Gonzales Rd. NW, Albuquerque, NM 87121 Room to be determined

Type of meeting: Monthly **Chair:** Melissa Armijo – PRESENT

- Invited to Attend:**
1. Jacob Gomez
 2. Charlotte Trujillo - PRESENT
 3. Abby Herrera -
 4. Daryl Landavazo – PRESENT
 5. Briana Chavez - PRESENT
 6. Monica Aguilar - PRESENT
 7. Rhonda Cordova-PRESENT

Scheduled Guest(s): Various Staff - Demone Curry, Mica Trujillo and Inez Jacobs

Scheduled Absence: Jacob Gomez

----- Agenda -----

1. Call to Order, Roll Call (Quorum?/? voting members).. Chair.....6:00 p.m. – M. Armijo calls meeting to order @ 6:11 pm. All members present except J. Gomez and A. Herrera scheduled absence. 4 of 6 members present for quorum.
2. Welcome and Introductions.....Chair.....6:05 p.m. – All attending board members and MAA staff introduce themselves.
3. Approval of Agenda ACTION ITEM.....All.....6:10 p.m. – M. Armijo presents Agenda for approval. M. Aguilar shares with board that potential board member Adam Oakey has decided to decline the position. M. Aguilar request to remove Action Item b new board member from the agenda. M. Armijo asks for a motion with removal of action item b. Motion by D. Landavazo, 2nd by C. Trujillo.
4. Approval of Previous Meeting Minutes ACTION ITEM . All.....6:15 p.m. – M. Armijo presents Minutes from the October meeting for approval. M. Armijo asks for a motion. Motion to approve the previous meeting minutes by C. Trujillo, 2nd by D. Landavazo.
5. Discussion Items.....6:20 p.m.
 - a. Lease Purchase Update.....Monica6:25 p.m. – M. Aguilar - waiting on appraisal update.
 - b. Non-Profit Update.....Monica..... 6:30 p.m. – M. Aguilar states that she has requested that N. Tapia attend the meetings occasionally to update the board on the non-profit. No new updates at this time.
6. Action Items.....6:35 p.m.

Approval of Finance Report.....Rhonda.....6:35 p.m.

R. Cordova presents the Finance report. Detailed discussion and review of the Journal entries. Discussed the finance committee’s detailed review of the revenue and expenditure report and then presented the Summarized revenue and expenditure report for the board. M. Armijo asks for questions / concerns. Hearing none, M. Armijno asks for a motion. Motion to approve the finance reports by D. Landavazo, 2nd by C. Trujillo.
7. Executive Director Report..... Monica..... 6:50 p.m. – M. Aguilar reports on APS site visit and performance framework. M. Aguilar updates board on the termination of new English teacher due to noncompliance with teaching license. M. Aguilar encouraged all board members to attend Academic Performance Framework stakeholder meetings facilitated by APS.
8. Staff Report.....Demone Curry/Mica Trujillo/Inez Jacobs...7:00 p.m. – D. Curry reports 11-15 students are putting in consistent work in the evening program. The

attendance and assessment requirement should be reviewed for second semester.

M. Trujillo reports the following information:

- Current enrollment is 179 and term 2 ends 11/9.
- Drug and alcohol presentation will be organized for students.
- UNM has met with parents and students to assist in completing FAFSA.
- Posole night is schedule for 11/15.
- Wellness Team continues to meet weekly and implements interventions to help students succeed.
- Student attendance continues to be a concern, however, the policy is being enforced and implemented.
- Support for students and staff has been provided regarding the incident with student who passed away.

Inez Jacobs reports progress on her administrative program

9. Open Public Comment..... Open.....7:10 p.m. –
no one present for any public comment
10. Announcements/Set Next Meeting..... Chair.....7:20 p.m. –
M. Armijo announces she will be a board member for YDI.
next meeting set for Thursday December 6, 2018
11. Adjourn..... Chair.....8:00 p.m. –
Meeting adjourned at 7:35.

----- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the "Public Comment" portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the "Public Comment" section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non Discrimination ----

Mark Armijo Academy does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings 6:00 – 8:00 p.m., First Thursday of every month on the NVCS Campus (unless indicated otherwise).

Finance Committee – Chris Sanchez, Charlotte Trujillo

Facilities Committee – Abby Herrera, Melissa Armijo

Policy Committee – Undetermined

Audit Committee – Charlotte Trujillo, Melissa Armijo