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| ***Date:* August 6 , 2020** | ***Location*:** MAA |
| ***Time:*** 5:30pm | ***Facilitator*:** Melissa Armijo |
| ***Invitees in Attendance*:** Melissa Armijo, Charlotte Trujillo, Daryl Landavazo , Monica Aguilar, Rhonda Cordova, Abby Herrera, Briana Chavez, Jacob Gomez and Derrick Adkins |
| **Not in Attendance:**  Daryl Landavazo, Abby Herrera, Derrick Adkins |
| **Guests in Attendance: None** |
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| **Discussion** | **Resource** |
| 1. Call to Order 5:38pm | M. Armijo |
| 2. Welcome and Introductions  | M. Armijo |
| 3. Approval of Agenda and Action Items Motion – C. Trujillo. Second – J. GomezUnanimously Passed | M. Armijo |
| 4. Approval of Minutes June 2020 Motion – J. Gomez Second – C. TrujilloUnanimously PassedJuly 2020Motion – C. Trujillo. Second – J. Gomez | M. Armijo |
| 5. Discussion Items:a. Non-Profit: Next Foundation meeting is scheduled for August 13, 2020. b. Strategic Plan: Meetings scheduled with E. Hill on 8/11/20 to discuss next steps to planning the planning process.c. Employee Handbook: There are currently no changes from the 2019 handbook.d. COVID-19 Procedures: These are federal regualtions and provided by MAA Attorney, P. Matthews. Extension to FMLA only applies to COVID-19 and must be honored.   | M. Aguilar |
| 6. Action Items: a. Finace Report: Budget decrease by $103,000. Even with the decrease we are able to keep all positions. Capital Outlay from 2019 needs to be obligated. Motion - B. Chavez 2nd - J. GomezUnanimously Passedb. B.A.R.S: Ending001 – I. Motion – B. Chavez. 2nd – C. Trujillo002 – I. Motion – C. Trujillo. 2nd – B. Chavez003 – I. Motion – C. Trujillo. 2nd – B. Chavez004 – I. Motion – B. Chavez. 2nd – C. Trujillo005 – D. Motion – C. Trujillo. 2nd – B. Chavez006 – D. Motion – J. Gomez. 2nd – C. Trujilloc. Reduction In Force PolicyMotion – J. Gomez. 2nd – B. ChavezUnanimously Passedd. Catastrophic Leave PolicyThis will be a sick leave bank.Motion – B. Chavez. 2nd – C. TrujilloUnanimously Passes | R. Cordova R. Cordova  |
| 7. Executive Director Report* Presented Re-entry plan for 2020 – 2021 school year. Waiting on feedback and approval from PED. Schools can move forward with plan as they are waiting to hear from PED. See attached re-entry plan. Along with plans for Technology, Health & Wellness, Facilities & Operations, and Student Handbook.
 | M. Aguilar |
| 8. Open Public Comment:  J. Gomez provided thanked all MAA administration and staff for their hard work during this tough time.  | M Aguilar |
| 9. Set next meeting * September 10, 2020 @ 5:30PM
 | M. Armijo |
| 10. Adjourn* 6:30 P.M.
 |  M. Armijo |
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| Items for Next Meeting |  |
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