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| ***Date:* August 6 , 2020** | | ***Location*:** MAA | | |
| ***Time:*** 5:30pm | | ***Facilitator*:** Melissa Armijo | | |
| ***Invitees in Attendance*:** Melissa Armijo, Charlotte Trujillo, Daryl Landavazo , Monica Aguilar, Rhonda Cordova, Abby Herrera, Briana Chavez, Jacob Gomez and Derrick Adkins | | | | |
| **Not in Attendance:**  Daryl Landavazo, Abby Herrera, Derrick Adkins | | | | |
| **Guests in Attendance: None** | | | | |
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| **Discussion** | | | | **Resource** |
| 1. Call to Order 5:38pm | | | | M. Armijo |
| 2. Welcome and Introductions | | | | M. Armijo |
| 3. Approval of Agenda and Action Items    Motion – C. Trujillo. Second – J. Gomez  Unanimously Passed | | | | M. Armijo |
| 4. Approval of Minutes  June 2020  Motion – J. Gomez Second – C. Trujillo  Unanimously Passed  July 2020  Motion – C. Trujillo. Second – J. Gomez | | | | M. Armijo |
| 5. Discussion Items:  a. Non-Profit: Next Foundation meeting is scheduled for August 13, 2020.  b. Strategic Plan: Meetings scheduled with E. Hill on 8/11/20 to discuss next steps to planning the planning process.  c. Employee Handbook: There are currently no changes from the 2019 handbook.  d. COVID-19 Procedures: These are federal regualtions and provided by MAA Attorney, P. Matthews. Extension to FMLA only applies to COVID-19 and must be honored. | | | | M. Aguilar |
| 6. Action Items:  a. Finace Report: Budget decrease by $103,000. Even with the decrease we are able to keep all positions. Capital Outlay from 2019 needs to be obligated.  Motion - B. Chavez 2nd - J. Gomez  Unanimously Passed  b. B.A.R.S:  Ending  001 – I. Motion – B. Chavez. 2nd – C. Trujillo  002 – I. Motion – C. Trujillo. 2nd – B. Chavez  003 – I. Motion – C. Trujillo. 2nd – B. Chavez  004 – I. Motion – B. Chavez. 2nd – C. Trujillo  005 – D. Motion – C. Trujillo. 2nd – B. Chavez  006 – D. Motion – J. Gomez. 2nd – C. Trujillo  c. Reduction In Force Policy  Motion – J. Gomez. 2nd – B. Chavez  Unanimously Passed  d. Catastrophic Leave Policy  This will be a sick leave bank.  Motion – B. Chavez. 2nd – C. Trujillo  Unanimously Passes | | | | R. Cordova  R. Cordova |
| 7. Executive Director Report   * Presented Re-entry plan for 2020 – 2021 school year. Waiting on feedback and approval from PED. Schools can move forward with plan as they are waiting to hear from PED. See attached re-entry plan. Along with plans for Technology, Health & Wellness, Facilities & Operations, and Student Handbook. | | | | M. Aguilar |
| 8. Open Public Comment:  J. Gomez provided thanked all MAA administration and staff for their hard work during this tough time. | | | | M Aguilar |
| 9. Set next meeting   * September 10, 2020 @ 5:30PM | | | | M. Armijo |
| 10. Adjourn   * 6:30 P.M. | | | | M. Armijo |
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| Items for Next Meeting | | | |  |
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