

Mark Armijo Academy
Governing Council Meeting **MINUTES**

January 10, 2019 ~ 6:00 pm

Mark Armijo Academy Campus

6800 Gonzales Rd. NW, Albuquerque, NM 87121 Room to be determined

Type of meeting: Monthly **Chair:** Melissa Armijo – **PRESENT**

- Invited to Attend:**
1. Jacob Gomez - **PRESENT**
 2. Charlotte Trujillo - **PRESENT**
 3. Abby Herrera -
 4. Daryl Landavazo –
 5. Briana Chavez - **PRESENT**
 6. Monica Aguilar - **PRESENT**
 7. Rhonda Cordova-**PRESENT**

Scheduled Guest(s): - Andrew Cavalier, Ariana Anaya, Marcos Esquibel

Scheduled Absence: Daryl Landavazo and Abby Herrera

----- Agenda -----

1. Call to Order, Roll Call (Quorum?/? voting members) .. Chair.....6:00 p.m. – **M. Armijo calls meeting to order @ 6:07 p.m. All members present except Daryl Landavazo and Abby Herrera scheduled absence. 4 of 6 members present for quorum.**
2. Welcome and Introductions.....Chair.....6:05 p.m. –
All attending board members and MAA staff introduce themselves.
3. Approval of Agenda **ACTION ITEM**.....All.....6:10 p.m. –
M. Armijo presents Agenda for approval. M. Armijo asks to move item #7e. Hispano Chamber of Commerce Membership to agenda item #5. M. Armijo asks for a motion with change. Motion by C. Trujillo, 2nd by J. Gomez.
4. Approval of Previous Meeting Minutes **ACTION ITEM**.. All.....6:15 p.m. –
M. Armijo presents Minutes from the December meeting for approval. M. Armijo asks for a motion. Motion to approve the previous meeting minutes by B. Chavez, 2nd by J. Gomez.
5. Hispano Chamber of Commerce Membership 6:17 p.m.
Andrew Cavalier and Ariana Anaya presented information about becoming a member of the Hispano Chamber of Commerce. This will help with marketing school events and promotions. The membership will provide access for additional funding and scholarship opportunities. Cost for school membership will be \$625 per year. Board discussion was to do more research on benefits of membership. Melissa moved to table action for next meeting.
6. Discussion Items.....6:20 p.m.
 - a. Lease Purchase Update.....Monica6:25 p.m. –
M. Aguilar provided an update on the Purchase Sale Agreement (PSA) extension. The PSA extension has been signed and submitted to Leo Valdez. Meeting with David Craig took place on December 14th with Rhonda Cordova, Leo Valdez, and Melissa Armijo. Mr. Craig provided advice to group toward a Lease Purchase Agreement (LPA).
 - b. Non-Profit Update.....Monica..... 6:30 p.m. –
M. Aguilar informed the board the BGEF has not scheduled a meeting.
 - c. Board Policies Jacob 6:32 p.m.
J. Gomez informed board there is not a 4th elected position, Treasurer. This position will be appointed. C. Alderete will be appointed Treasurer. The term PRINCIPAL needs to be changed to EXECUTIVE DIRECTOR in the by-laws. Also,

audit/finance committee should be separate in the by-laws.

7. Action Items.....6:35 p.m.
Approval of Finance Report.....Rhonda.....6:35 p.m.
R. Cordova presents the Finance report. Detailed discussion and review of the Journal entries. Discussed the finance committee’s detailed review of the revenue and expenditure report and then presented the summarized revenue and expenditure report for the board. M. Armijo asks for questions / concerns. B. Chavez reported the journal entries from finance committee meeting. C. Trujillo reported checks paid out. B. Chavez questioned the use of two difference pest control companies. M. Armijo asks for a motion. Motion to approve the finance reports by C. Trujillo, 2nd by J. Gomez.
Approval of B.A.R..... Rhonda6:40 p.m.
R. Cordova presents B.A.R. 001-039-1819-0014-IB and 001-039-1819-0015-I
M. Armijo ask for a motion. Motion to approve B.A.R by C. Trujillo, 2nd by B. Chavez
Diversified Robotics Monica6:42 p.m.
M. Aguilar presented the use of Diversified Robotics to help create attendance reports and data. The cost will be \$225 per month. M. Armijo asks this action item be tabled until a price is negotiated lower.
2019-2020 School Calendar Monica6:45 p.m.
M. Aguilar presented the 2019-2020 school calendar. M. Armijo asks for a motion. Motion to approve the 2019-2020 school calendar by J. Gomez, 2nd by B. Chavez.
8. Executive Director Report..... Monica..... 6:50 p.m. –
M. Aguilar reports a staff member, Sharon Ostrom is interested in taking grant writing classes to help bring in extra funding.
Staff Report..... Marcos Esquibel7:00 p.m. –
Staff professional development day on 1/4/19 was productive and Amanda Kocon presented to all staff on having high expectations for all students. Mr. Esquibel enjoys teaching at MAA due to small class sizes and individualized instruction. The students are enjoying the GRIT presentations by staff.
9. Open Public Comment..... Open.....7:10 p.m. –
M. Aguilar encouraged everyone to continue networking legislators for session.
M. Armijo requested moving monthly board meetings to 1st Wednesday of the month.
10. Announcements/Set Next Meeting..... Chair.....7:20 p.m. –
Next meeting scheduled for Wednesday February 6, 2019.
11. Adjourn..... Chair.....8:00 p.m. –
Meeting adjourned at 7:42 pm.

----- Statement on Open Forum for Public Comment ----

The Governing Council welcomes public comments during the “Public Comment” portion of the governing council meeting agenda. Individuals wishing to make public comments shall complete a Public Comment form and submit it to the Council President prior to the “Public Comment” section of the meeting. Individual oral presentations will be limited to 5 minutes, unless extended by the Council President.

----- Statement of Non Discrimination ----

Mark Armijo Academy does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 830-3128 Ext. 0 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings 6:00 – 8:00 p.m., First Thursday of every month on the NVCS Campus (unless indicated otherwise).

Finance Committee – Chris Sanchez, Charlotte Trujillo

Facilities Committee – Abby Herrera, Melissa Armijo

Policy Committee – Undetermined

Audit Committee – Charlotte Trujillo, Melissa Armijo

